

Benefits of Integrating Policies into Hospital's Intranet

Critical to the success of any hospital, clinic, or healthcare system is ensuring both clinical and clerical staff have direct access to and correctly follow the policies and procedures that have been put into place to maintain compliance with various regulatory bodies.

Having these documents streamlined into day-to-day communications, specifically with an intranet, is an excellent way to ensure staff both on the floor and in the office are not only reviewing these documents on an ongoing basis but also adhering to their make-up.

Lost Your Keys?

Have you ever been running late for work and misplaced your keys? When you started your search for the missing keys you probably started by going to all the various places around the house you had recently been to check all the spots where they would most likely be. You most likely wouldn't have checked the back of the freezer, or the bottom of a shoe box, or behind the television set. Why? Because logically you would know those missing keys wouldn't be there.

Just like the missing keys, you want your policies and procedures to be found in the places your staff most often frequents. With regular organizational updates, a human resource repository, along with other tools and bits of information, the intranet is something your employees frequent, and frequent often.

Benefits of including your policies and procedures on the intranet.

Easy Search Functionality

Both clinical and clerical staff use the intranet on a regular basis to search for things like "admitting conditions" or "patient safety". When policies and procedures are included on the intranet, they will pop up in those searches along with any administrative announcements, general communications and related new policy information about said topic. This streamlines your employee's effort to collect ALL the information they're seeking, in one place.

Ease of Access

Most intranets are set up as browser 'home pages' in hospital environments. It's the first thing people see when they log into their computers each day. If a policy and procedure repository library is not a part of this experience, it is highly likely that any policy and procedure changes will be missed. A good example of this is when an announcement about a new policy change is made on the homepage of the intranet. When a library is also integrated into this intranet a direct link can be made to the new and old policy, allowing your staff to easily go from an announcement to the policy itself.

Management of Documents Tasks

When your policy management system is integrated into your intranet the process on the employee's end because much simpler. A good example of this is when an employee receives an

email notification on a new policy or policy change that needs to be reviewed, approved, or attested. Without having to close out one system and open another to review the critical information the employee has an improved experience, does not suffer any delay in closing and opening various windows which then increases the likelihood of that employee completing policy related tasks based on alerts natively included in their intranet experience.

An Improved Experience

Just like any other organization, hospitals, clinics and health systems are driven to improve their operational experience. What's different, is that in the healthcare environment, the lives, well-being and health of patients are dependent upon the effectiveness of operations, and thus are highly scrutinized at every level.

Integrating policy and procedure management tools into the intranet, alongside already existing communication tasks delivers the most effective results while at the same time eliminates opportunities for errors and missed information. Learn how HospitalPORTAL can assist in addressing these critical aspects of a healthcare organization's operations.